



Uniting Church in Australia - Synod of Victoria and Tasmania

4. Keeping Children Safe Procedure: Induction and training

Eltham Montmorency Uniting Church

We are committed to ensuring that staff, volunteers, congregational leaders and people in specified ministries are well equipped to create a child safe environment. We will do this by providing an initial induction and ongoing training.

Induction

All staff, volunteers, congregational leaders and people in specified ministries of our entity:

- Will attend an induction session which will introduce the entity's policies for keeping children safe. The induction session will take place within one month of commencement of their employment, voluntary role or placement.
- Are required to sign off that they have read and understood any relevant policies.
- Will hold a current Working With Children Check (Vic & NSW) or Working with Children Registration (Tas). Please see the Synod Working with Children Policy for further details.

Training

We are committed to providing ongoing training to staff, volunteers, congregational leaders and people in specified ministries in the areas of child abuse awareness, child protection, legal responsibilities, working effectively with children and maintaining appropriate boundaries.

We have a responsibility to provide staff, volunteers, congregational leaders and people in specified ministries with the necessary guidance and support to effectively comply with the Keeping Children Safe Policy. Training will also include skills development regarding the delivery of services or activities in a culturally appropriate manner.

We will also be responsive to any suggestions by staff, volunteers, congregational leaders and people in specified ministries on the type of training or professional development necessary to fulfil their roles in order to maintain a child safe environment. Supervision and, where applicable, performance reviews will include guidance on expectations relevant to the Keeping Children Safe Policy and identification of any concerning practice or behaviour.

Name of entity: Eltham Montmorency Uniting Church

Adopted/approved by: *Church Council*

Signature.....

Name Rex Major

Position Secretary

Date 14th February 2017.